

Application Form

Degree of Barrister-at-Law Course

How to Apply

- The completed form must be emailed to hr@kingsinns.ie. King's Inns doesn't accept applications in any other format.
- Applications are currently being accepted on a rolling basis.
- **King's Inns does not accept late applications.** The time at which King's Inns receives the email is definitive.
- Interviews will take place in person in King's Inns on a rolling basis.
- Training will be provided for persons appointed to the tutor panel.
- This application form is devised to enable the shortlisting process and relates to the criteria set out in the role description. Failure to provide sufficient information/detail in this form could result in your application not being shortlisted. It is, therefore, in the applicant's interest to complete this application form clearly. All sections of the form must be completed.
- Canvassing will disqualify.

Procedure Following Application

- Following the application deadline, King's Inns will shortlist applicants for interview.
- Interviews of shortlisted applicants will be in-person in King's Inns.
- The successful applicant will be required to attend training.

Please tick whichever of the following applies to your application.

(Check all that apply):

I am interested in being considered for the following relief panel(s):

Criminal Practice Course []

Civil Practice Course []

Conveyancing []

1. Position applied for

Civil and / or Criminal Tutor and / or Conveyancing Relief Panel – Delete as appropriate

2. Full name

Date

3. Contact details

Address

Telephone number

Email address

LSRA Registration Number

4. Education

College/University/ King's Inns/Other	Examination/Qualification Obtained and Grade in % where available	Dates (from-to)

5. Year of Call to the Bar

6. Years in Practice as a Barrister

- 7. Please outline below your practice experience that is relevant to the area of teaching in which you have expressed an interest. Please specify: areas of practice; duration of experience in those practice areas; courts / tribunals before which you appear on a regular basis. This panel on the form will expand so you can include sufficient detail.**

8. King's Inns trains students in the required competencies of a barrister. Please set out below how your practice experience to date has allowed you to develop your own knowledge and practical understanding of the competencies of a barrister.

9. King's Inns delivers the degree course using a hybrid model (mostly in person, partly online). Please demonstrate below how you are proficient in the use of IT platforms and e-learning (MS Office, Zoom, online legal databases).

10. Please provide practical examples that demonstrate your ability to work in a team, examples of giving and receiving feedback, and of managing relationships.

11. Please provide details of your law teaching and examination experience at Third Level or in professional courses, including CPD sessions delivered by you. Please give precise details of institution, subjects taught, dates, and approximate class sizes. (Please note that the provision of grinds or private tuition does not qualify as teaching experience under this heading.

12. Additional qualifications, courses and conferences that are of relevance to this role (e.g. post qualification advocacy training, either as a trainer or a trainee).

13. Any other relevant information in support of your application.

14. Referees

Please supply two work-related referees below. Please include your current/most recent employer/direct manager.

Name	Position and name of organisation	Relationship to you	Contact details

May we contact your referees immediately? _____

15. Interview Arrangements

If invited to interview, please give details of any special arrangements required at the interview.

16. Declaration

- In submitting this application form, I declare to the best of my knowledge and belief all particulars I have given are complete and true.
- I understand that any false declaration, misleading statement, or significant omission may disqualify me from being considered for employment and render me liable to dismissal, if appointed.
- I understand that any job offer is subject to successfully securing satisfactory references.

Name of Applicant: _____

Date: _____

Please note that all personal data shall be treated as confidential in accordance with our Data Protection Statement. See [Data Protection - Recruitment | King's Inns](#)

King's Inns is an equal opportunities employer.