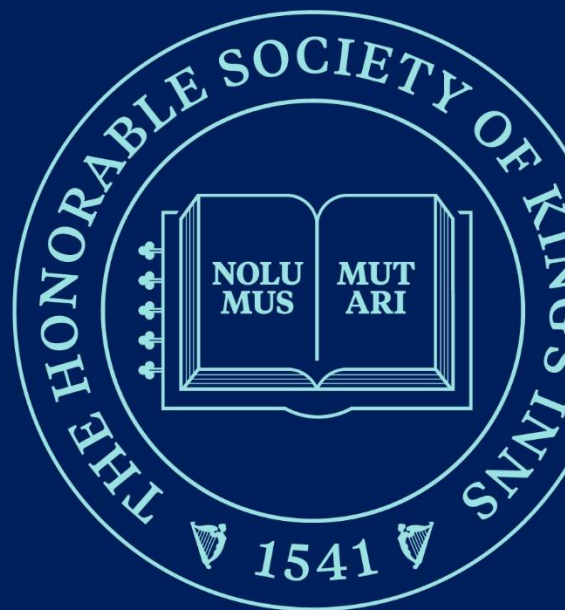


KING'S INNS

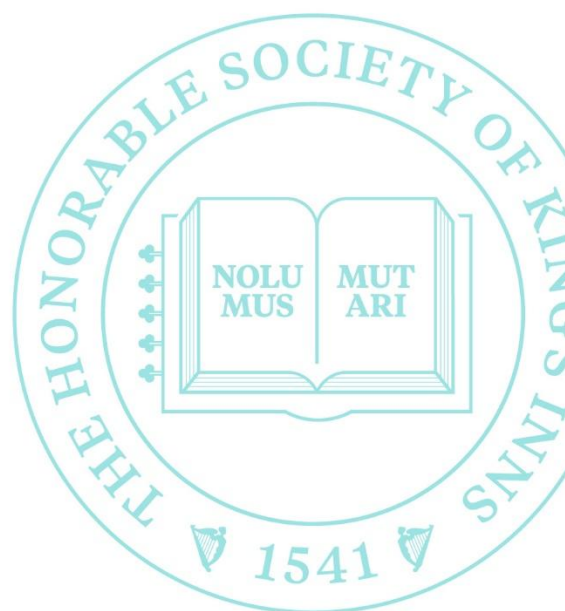
Programme Review at King's Inns School of Law and Self- Assessment Report (SAR)

June 2026



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Introduction

The King's Inns School of Law *Programme Monitoring and Review Policy* (2025) states that a programme review involves periodic, in-depth assessment of a programme, conducted at specified intervals. A programme review involves a comprehensive examination of various aspects, including teaching, learning, assessment, programme design, and overall quality of the programme. The primary purpose of a review is to evaluate the effectiveness of a programme or a set of programmes and their quality assurance processes. Reviews contribute to continuous improvement by identifying areas for improvement and enhancement. They also serve as a mechanism for external accountability, where appropriate.

It is the policy of King's Inns to carry out periodic programme reviews on a rolling basis.

Periodic programme reviews:

- Ensure that quality assurance mechanisms are consistent and transparent
- Provide evidence that internal monitoring processes are reliable and effective
- Allow King's Inns to demonstrate that its monitoring processes and quality assurance procedures are sufficiently robust to withstand external review
- Allow programme teams to review and monitor the impact of incremental changes and improvements to their programme over a longer review period
- Identify further opportunities to enhance the learning experience
- Identify further opportunities for the improvement of the curriculum or programme delivery methodology
- Permit King's Inns to assess the continued validity and relevance of the programmes offered.

Programme Review Process

The periodic programme review process is conducted in a consistent and systematic manner, with due regard for differences between programmes of different types/levels/duration. The overall aim of the review process is continuous improvement and enhancement of all activity within the school.

The programme review process involves:

1. Appointing an internal Programme Review Team appropriate to the programme being reviewed. This will include a minimum of three people.
2. Completion of a self-assessment report (SAR) on the programme by the Programme Review Team.
3. Appointment of an external Programme Review Group by the Education Committee, to include at least one expert in teaching and learning and at least one expert in the field of study.
4. Consideration of the SAR by the Review Group and a site visit by the review group, if appropriate.
5. The Review Group provides a draft report, including recommendations for quality improvement which will be shared with the Programme Review Team before it is finalised,.

6. The Review Group prepares final evaluation report and recommendations for quality improvement.
7. The Review Group report and recommendations and an implementation plan prepared by the Programme Review Team is presented to the School of Law Faculty Board. The Faculty Board makes a recommendation to the Education Committee in relation to the quality improvement plan and how the plan will be implemented.
8. The Programme Review Team implements the quality improvement plan and reports back to the School of Law Faculty Board.
9. The Dean reports to the Education Committee on progress on the implementation of the quality improvement plan.

Programme Review Schedule

This is a five-year plan for the continuous cycle of self-assessment that ensures the inclusion of all programmes and related services within King's Inns.

The Diploma in Legal Studies and Barrister-at-Law degree, will be reviewed every five years.

Advanced Diploma programmes will be reviewed within seven years, but on a rotational basis which means that no more than five programmes are reviewed in any given academic year. Advanced Diploma reviews will not coincide with the review of either the Diploma in Legal Studies or the Barrister-at-Law degree programmes. Reviews of the Advanced Diplomas will, taking account of the resources available, be a modified version of the review process for the flagship programmes.

Conducting a Self-Assessment Review

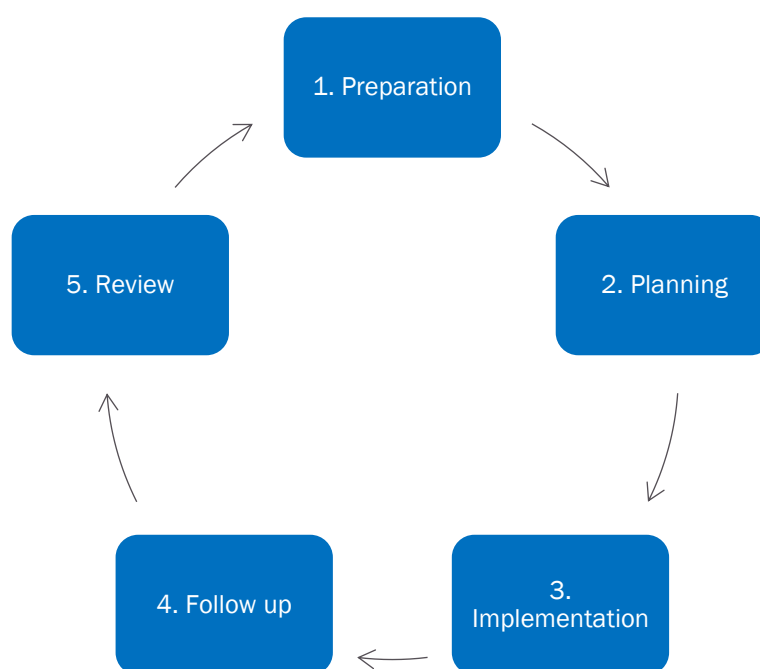


Figure 1: Self-Assessment Cycle

Self-assessment is an internal process of self-reflection and evaluation. It is a systematic and structured process of reviewing an experience, determining its worth or value and deciding what needs to be changed or further developed. Self-assessment is one aspect of King's Inns quality assurance system. It is the aspect that ensures that the QA system in place is meeting its objectives and allows for continuous improvement of the system and the programmes and services it supports.

The self-assessment cycle includes:

Phase 1 Preparation

- Assign/identify personnel with responsibility for planning and implementing the Self-assessment – the internal Programme Review Team.
- Train/brief members of the Programme Review Team (policy, procedures and supporting documentation that underlies the Self-assessment process).
- Education Committee appoints External Review Group.

Phase 2 Planning

- Programme Review Team prepares an action plan for the self-assessment (tasks, timeline, responsibilities, resources).
- Identify specific aims and objectives of the self-assessment, if appropriate.
- Determine the criteria that will be used to determine the measure of success:
 - The quality of the programme and its related services
 - The effectiveness of the quality assurance system supporting the programme and its related services
 - Other issues such as demand for the programme, completion of the programme by learners, results and certification, learner experience while on the programme, levels of learner engagement).
- Identify the people who will be involved in the self-assessment process (learners, management, staff, stakeholders, review group).
- Decide on the methodology
- Identify the data required.
- Plan and design tools to capture the evidence of learners, staff and stakeholders.

Phase 3 Implementation

- Engage the External Review Group.
- Gather the data as determined in the action plan.
- Collate the data.
- Analyse the data.
- Document the findings, draw conclusions and make recommendations.
- Complete the Self-Assessment Report (SAR) and submit to the External Review Group.
- Review the report and recommendations of the Review Group
- Agree programme Improvement plan with the External Review Group
- The report and the quality improvement plan will be considered by the School of Law Faculty Board.
- The School of Law Faculty Board will make a recommendation to the Education Committee in relation to the quality improvement plan and how the plan will be implemented.

Phase 4 **Follow-up**

- Ensure that all self-assessment reports and implementation plans are filed appropriately
- Disseminate the findings and recommendations , as appropriate, to all contributors, for example a meeting/briefing to staff, meeting/briefing learners, report to Standing Committee, uploading report to website.
- Update the quality assurance system as necessary.
- Implement the programme improvement plan (identify responsible person, timeline, reporting mechanism).

Phase 5 **Review**

- Review the self-assessment process
- Involve the programme review group in identifying any changes to be implemented in the next round of self-assessments.
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SELF ASSESSMENT REPORT (SAR)

1. SECTION 1: Programme Overview

Programme Title:

Award Title/NFQ Level (if applicable):

Programme Co-ordinator(s):

Internal Programme Review Team members:

Date of Review:

Review Period (From ____ to ____):

Date of Last Review (if applicable):

External Review Group members:

2. SECTION 2: Programme Aims and Learning Outcomes

Programme Aims (Include a summary of the overall goals of the programme):

Programme Learning Outcomes (Include here):

List of programme materials to be provided to External Review Group:

3. SECTION 3: Curriculum Design and Content

Curriculum Structure:

- Total ECTS Credits/credit hours:

- Programme duration (years/weeks/hours):

- Delivery Mode (i.e. in-person, blended or fully online):

Curriculum Mapping to Outcomes:

Recent Curriculum Changes (if any):

4. SECTION 4: Teaching, Learning, and Assessment

Teaching and Learning Strategies (e.g. Lectures, Seminars, Online, Tutorials etc.):

Assessment Methods (e.g. Exams, Coursework, etc.):

Feedback Mechanisms for Learners:

5. SECTION 5: Learner Profile and Progression

Admission Criteria:

Learner Enrolment Data (last 5 years):

Year	Applications	Enrolled	Graduated	Dropout rate

Graduate Destinations (if appropriate):

6. SECTION 6: Staffing and Resources

Teaching Team Profile (number, qualifications,):

Support Staff (number, roles):

Facilities and Resources:

7. SECTION 7: Quality Assurance and Enhancement

Internal QA Measures:

8. SECTION 8: Stakeholder Feedback

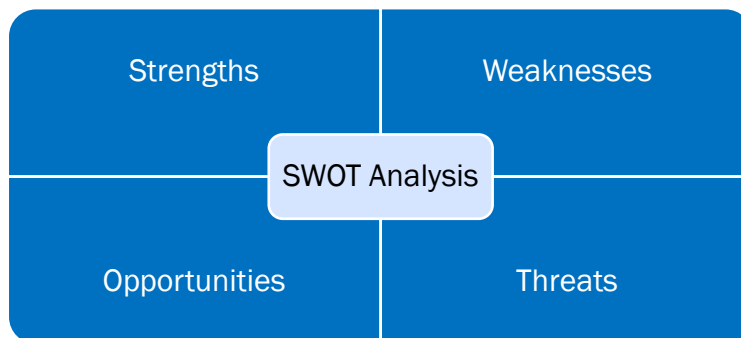
Learner Feedback Summary:

Teaching Staff Feedback Summary:

Industry/Professional Input (if applicable):

9. SECTION 9: SWOT Analysis

In preparation for completion of the Recommendations and Action Plan section, the internal programme review team will carry out a SWOT analysis.



10. SECTION 10: Recommendations and Action Plan

No.	Area for improvement	Proposed action	Responsible person	Timeline	Status