




1. You will receive and email from King's Inns – see example below



**Bernadette Maguire shared a folder
with you**


Upload supporting documents here

 Maguire B

 This link only works for the direct recipients of this message.


[Open](#)

2. When you click open you will receive message below



Request Verification Code

You've received a secure link to:

 Maguire B

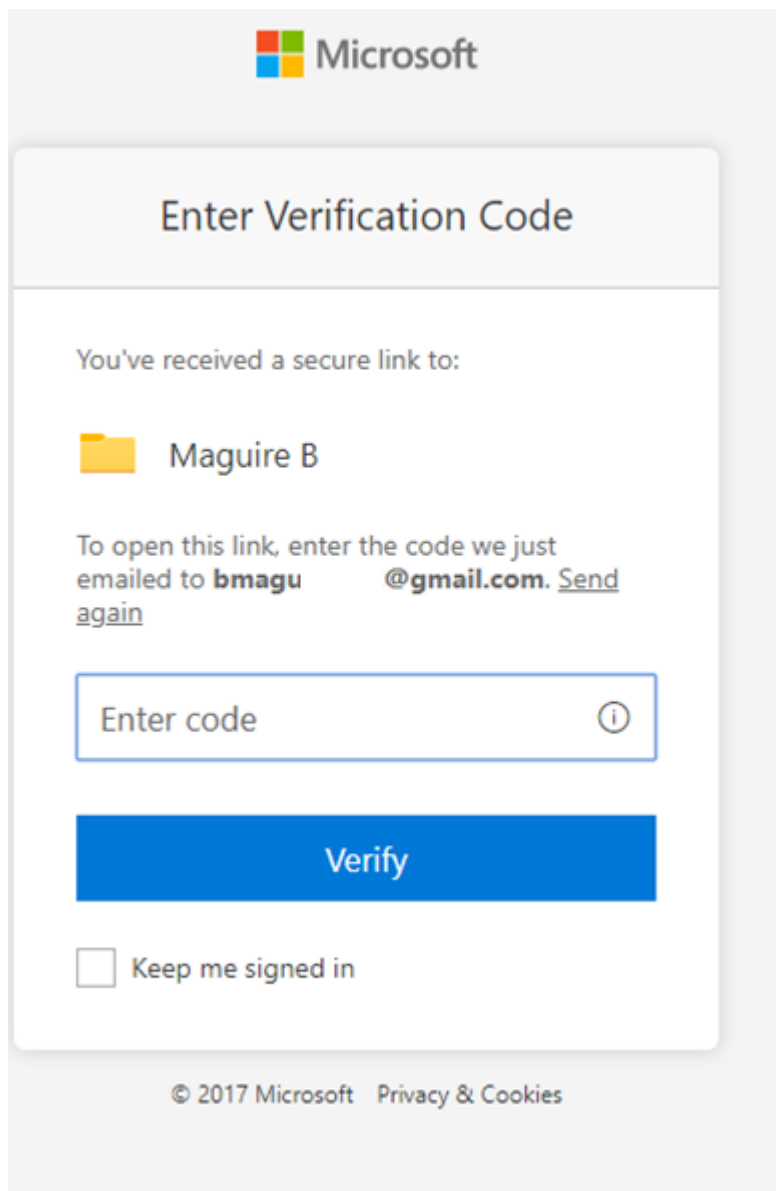
To verify your identity, we'll send a code to you at **bmaguire** - **l.com**.

[Send Code](#)

By clicking Send Code you allow kingsinns.ie to use your email address in accordance with their privacy statement. kingsinns.ie has not provided links to their terms for you to review.

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- When you verify your email and click Send Code, you will be presented with the following dialogue requesting a code




The image shows a Microsoft verification dialog box. At the top, the Microsoft logo is displayed. Below it, the title "Enter Verification Code" is centered. The main content area contains the text "You've received a secure link to:" followed by a yellow folder icon and the name "Maguire B". Below this, it says "To open this link, enter the code we just emailed to **bmagu** @**gmail.com**. [Send again](#)". There is a text input field with the placeholder "Enter code" and an information icon (i) on the right. Below the input field is a large blue button labeled "Verify". At the bottom of the dialog, there is a checkbox labeled "Keep me signed in". The footer of the dialog contains the text "© 2017 Microsoft Privacy & Cookies".


Microsoft

Enter Verification Code

You've received a secure link to:

 Maguire B

To open this link, enter the code we just emailed to **bmagu** @**gmail.com**. [Send again](#)

Enter code 

Verify

Keep me signed in

© 2017 Microsoft Privacy & Cookies

4 you will be emailed a code in an email similar to the example below.

OneDrive

Hello,

For security purposes, you must enter the code below to verify your account to access Maguire B. The code will only work for 15 minutes and if you request a new code, this code will stop working.


Account verification code:

04168891

Having problems with the code?


View the error and make sure that the email identifier is "YP02DMC". If it's not, look for an updated email or try requesting a new code.

5 Retrieve your code from email and enter it and click “verify”



Enter Verification Code

You've received a secure link to:

 Maguire B

To open this link, enter the code we just emailed to **bmaguire** @ **il.com**. [Send again](#)

Keep me signed in

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6 You will now have access to the folder similar to below where you can upload your documents.

