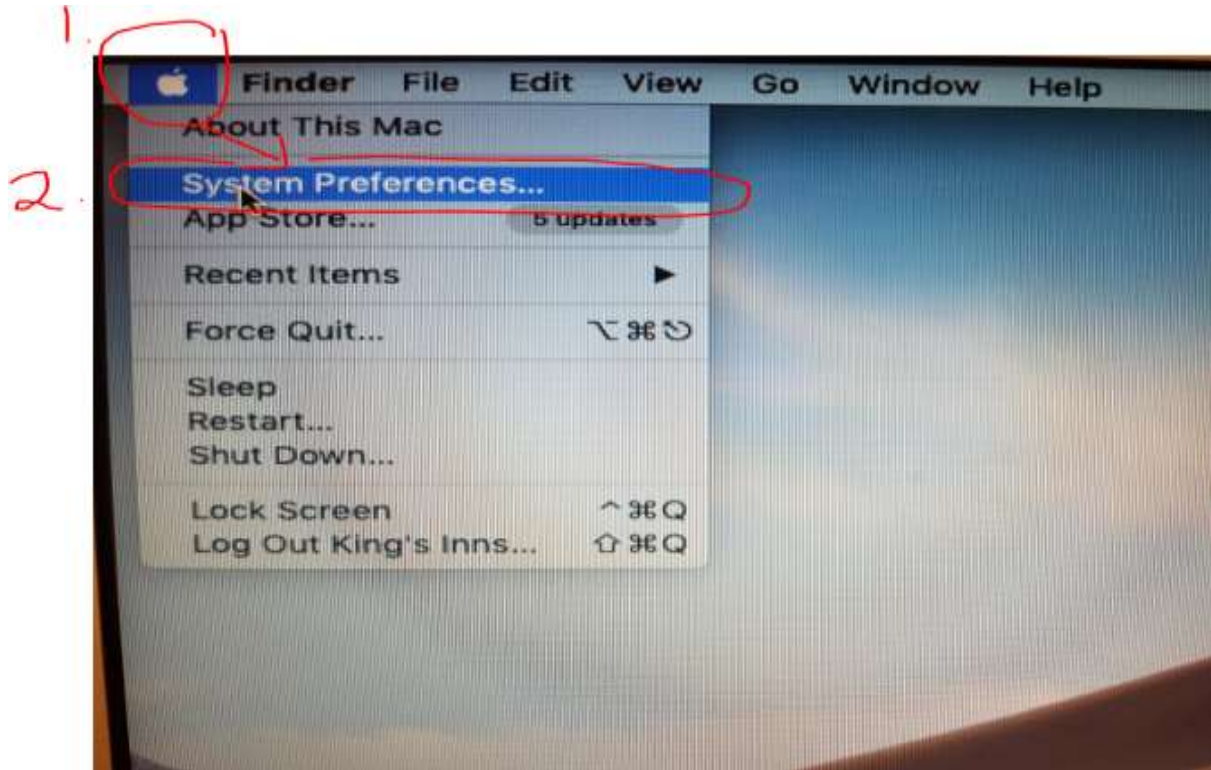


SETTING UP YOUR KING'S INNS EMAIL ON YOUR MAC BOOK

NOTE: This is set up was done on a MacBook Air, macOS Mojave Version 10.14.1

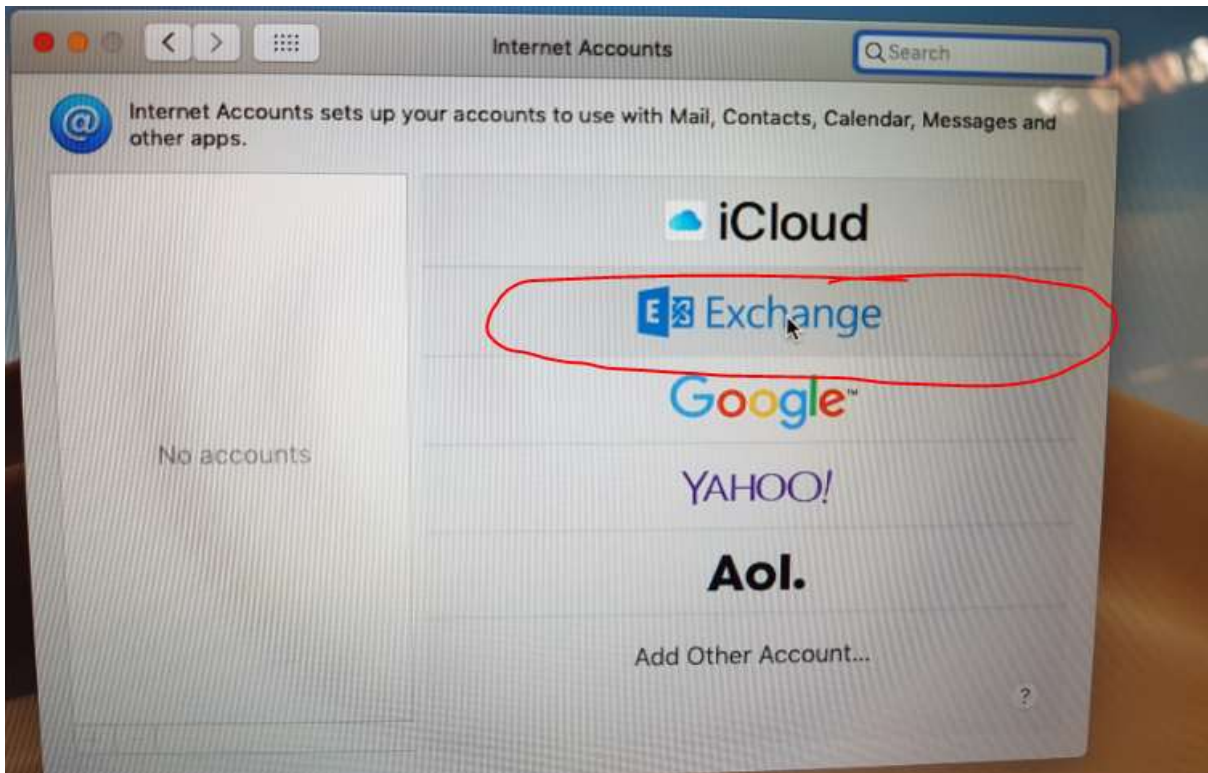
Click the 'apple' icon in the top left corner and then click "System Preferences..."



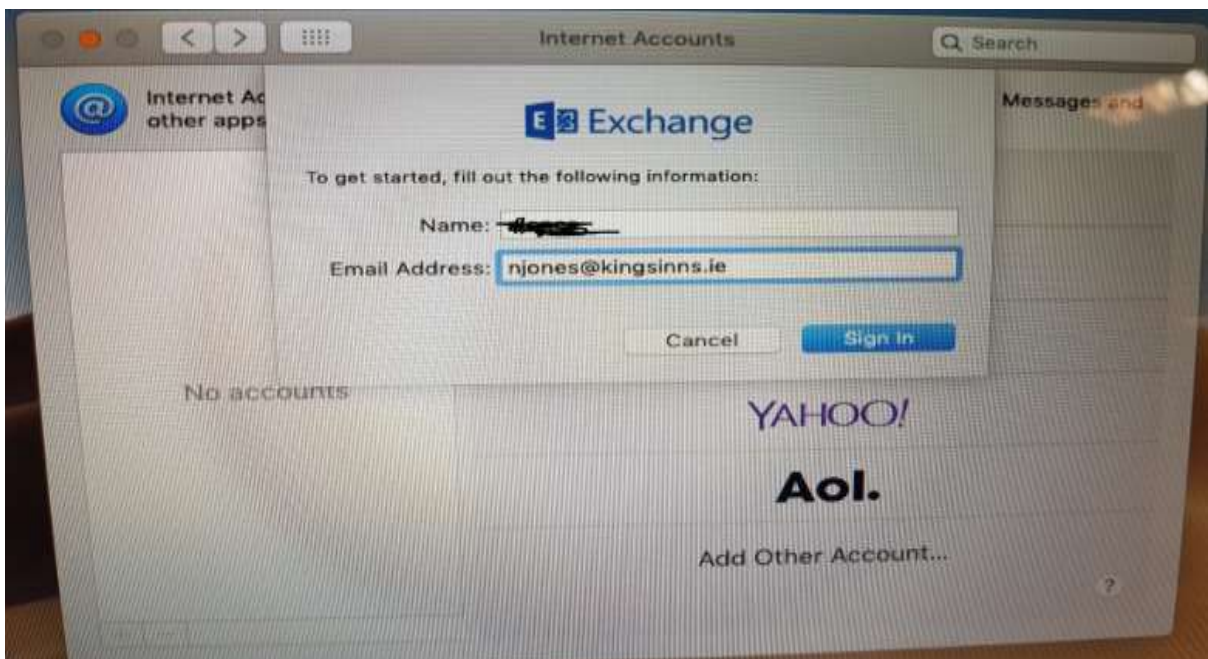
Click "Internet Accounts":



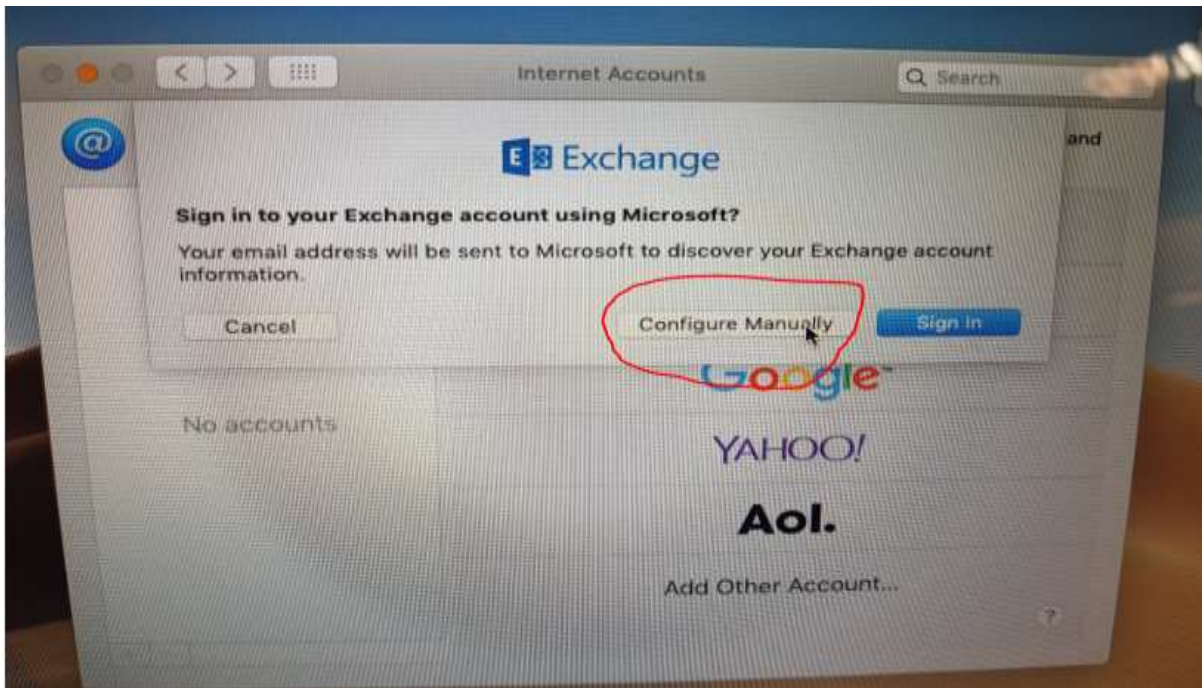
Click on "Exchange":



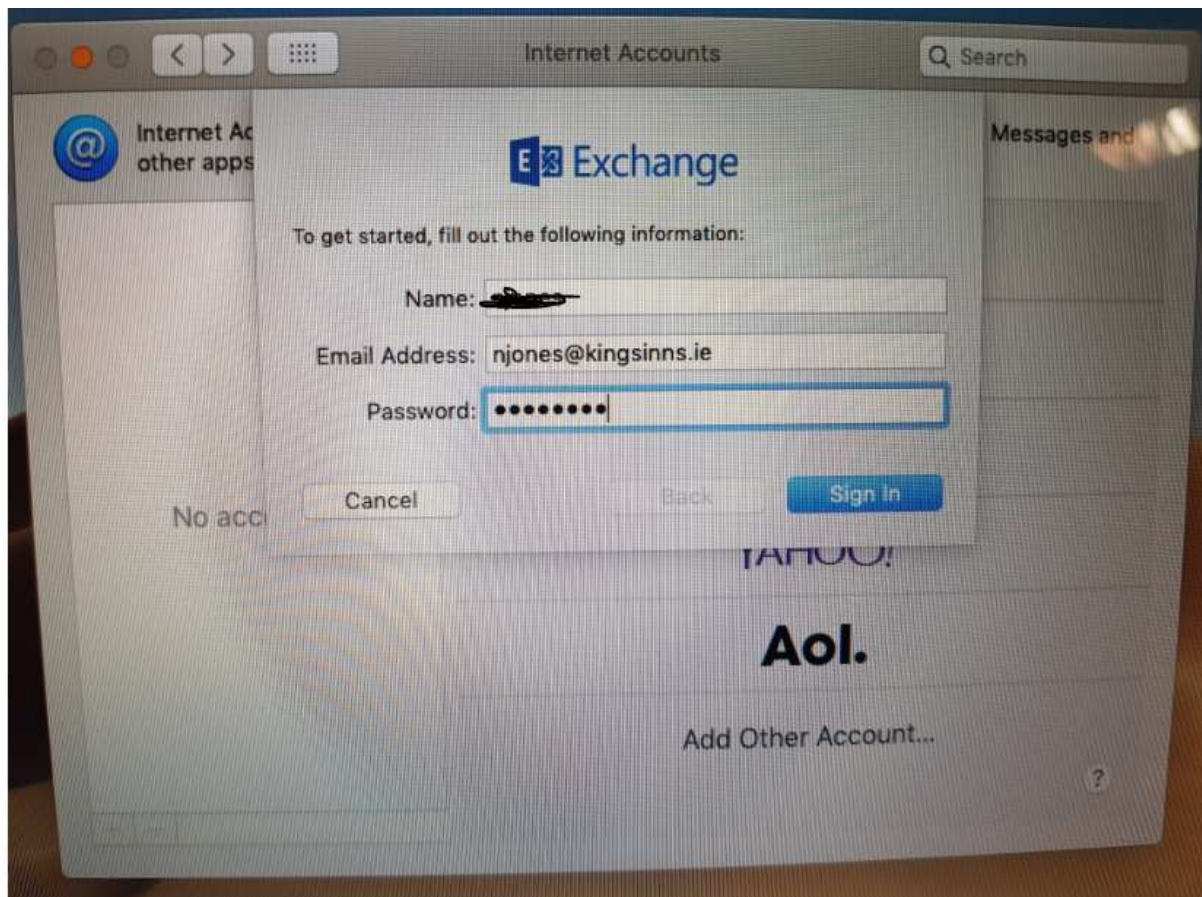
Enter your Name and Email Address:



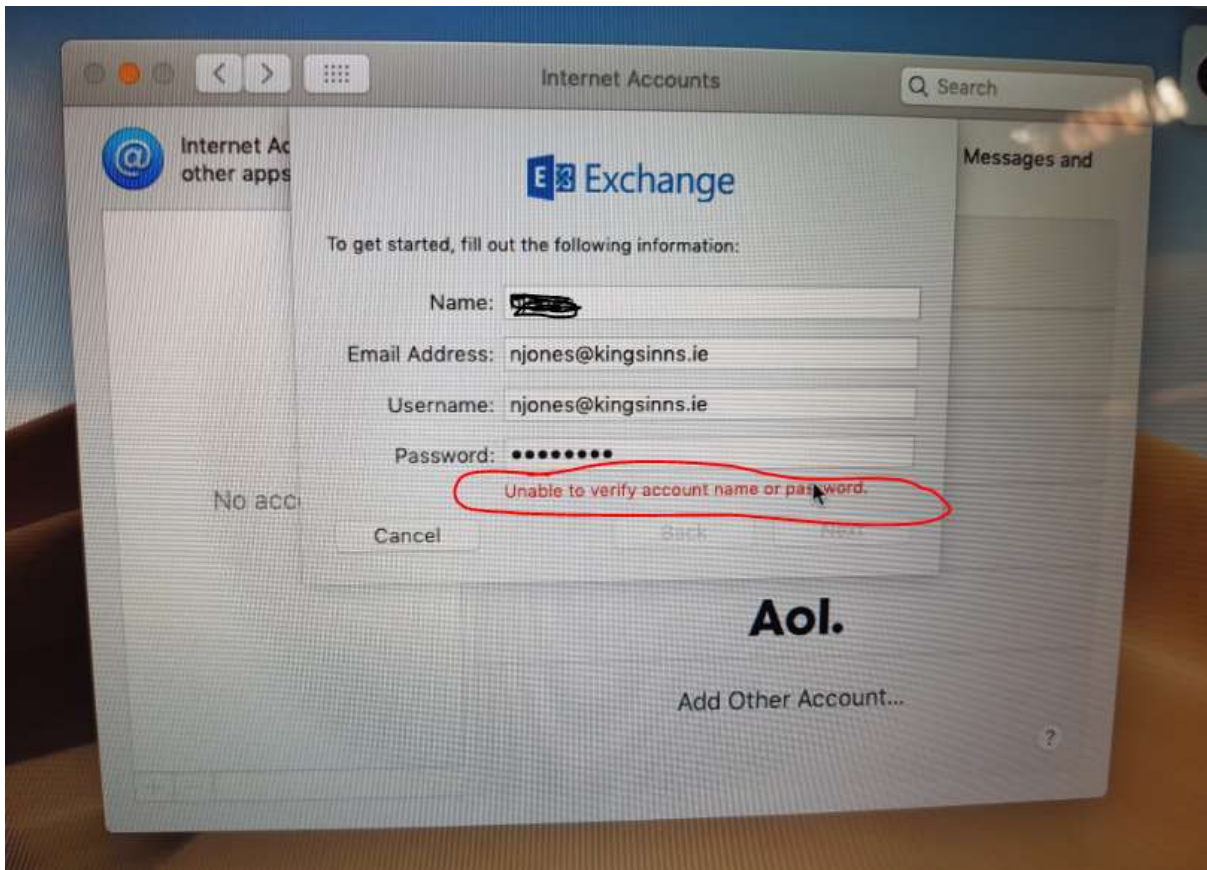
Click "Configure Manually":



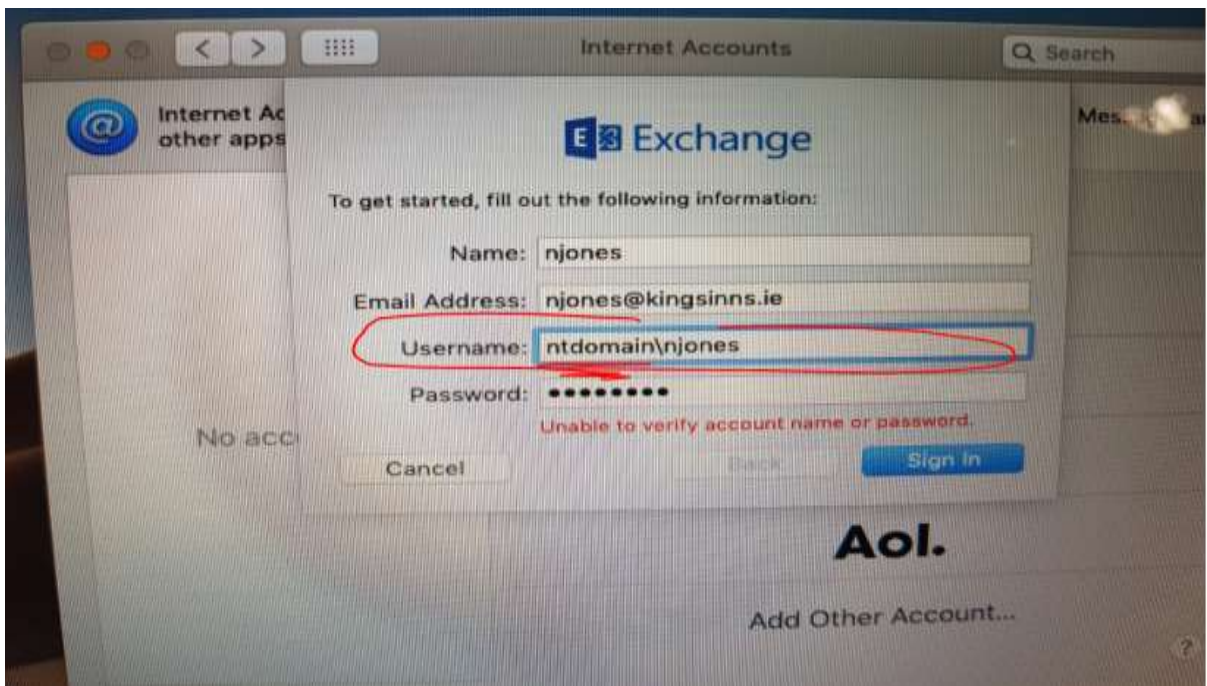
Enter your password:



You will get a message saying: "Unable to verify account name or password."



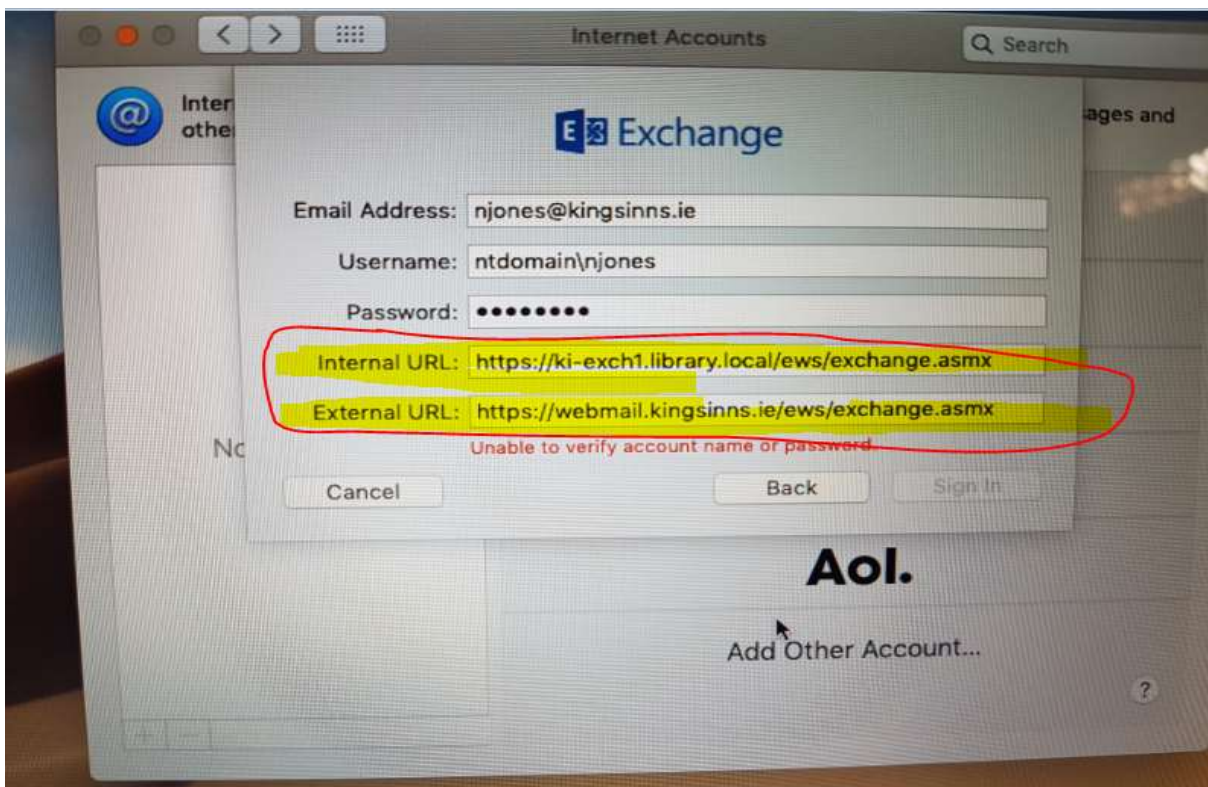
Edit the Username field to a) remove the "@kingsinns.ie" bit and b) to add "ntdomain\" in front of your username. See my example:



The setup should complete and you'll get this screen:



NOTE: you may get a screen asking you for the "Internal URL" and "External URL". The URLs will be already populated with the highlighted:



If this is the case, replace both URLs with: webmail.kingsinns.ie



The image shows a screenshot of an Exchange login interface. At the top, the Exchange logo is visible. Below it, there are several input fields: "Email Address" containing "njones@kingsinns.ie", "Username" containing "ntdomain\njones", and "Password" with masked characters. Below these are two URL fields: "Internal URL" and "External URL", both containing "webmail.kingsinns.ie". These two fields are highlighted in yellow and enclosed in a red hand-drawn box. Below the URL fields, there is a red error message: "Unable to verify account name or password". At the bottom, there are three buttons: "Cancel", "Back", and "Sign In".

Exchange

Email Address: njones@kingsinns.ie

Username: ntdomain\njones

Password: ●●●●●●●●

Internal URL: webmail.kingsinns.ie

External URL: webmail.kingsinns.ie

Unable to verify account name or password

Cancel Back Sign In